Super Retail Group

EDI - Trade Partner

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Introduction

Super Retail Group (SRG) supports electronic trading with trade partners through a structured **Electronic Data Interchange (EDI)** framework designed to streamline the exchange of business documents such as purchase orders, order responses, advance shipping notices (ASNs), order changes, and recipient-created tax invoicing data.

There are two options for electronic trading with Super Retail Group.

1. **System-to-system EDI integration**. The Trade Partner connects their internal system or warehouse system directly to SRG via a Value-Added Network (VAN), such as OpenText. This approach enables automated, high-volume data exchange using standard formats in EDIFACT format, improving service levels and accuracy, reducing manual handling, and supporting real-time visibility across the supply chain.

2. **Order Portal**. This web-based portal allows suppliers to manage orders and fulfilment activities in a central environment without requiring technical EDI system integration.

   The portal is a web-based platform (accessed via login) and allows you to:

   - Download orders in PDF or CSV format
   - Ability to respond to orders to confirm order details
   - Create ASN (shipment) messages based on your packed shipment
   - Printable SSCC labels for cartons or pallets based on your packing method
   - View invoices based on receipted goods

By offering both **fully integrated EDI (system-to-system)** and an **order portal-based option**, SRG provides Trade Partners with flexible E-Business options.

Fully Integrated EDI Business Documents

Super Retail Group has five EDI business document types to enhance ordering accuracy and improve stock management visibility.

Purchase Order (850 - ORDERS):

This message is sent from the buyer to the supplier, providing details of the purchase order, including items ordered, quantities, prices, and delivery requirements.

Order Response (855 - ORDRSP):

This message allows the supplier to respond to the purchase order. It confirms whether the stock can be fulfilled as requested or indicates any necessary changes to order details, such as stock availability or price corrections.

Order Change (860 - ORDCHG):

This message is sent from the buyer to notify the supplier of any changes made to the original purchase order. It ensures that both parties are updated on the modifications and remain aligned with the confirmed order details.

Despatch Advice (856 - ASN/DESADV):

This message is sent from the supplier to the buyer, providing detailed information on the items being shipped, including accurate shipment quantities, the expected delivery date, and the packaging structure for the related order. This also ensures that the recipient can efficiently receive the stock upon arrival.

Recipient Created Tax Invoice (810 - RCTI):

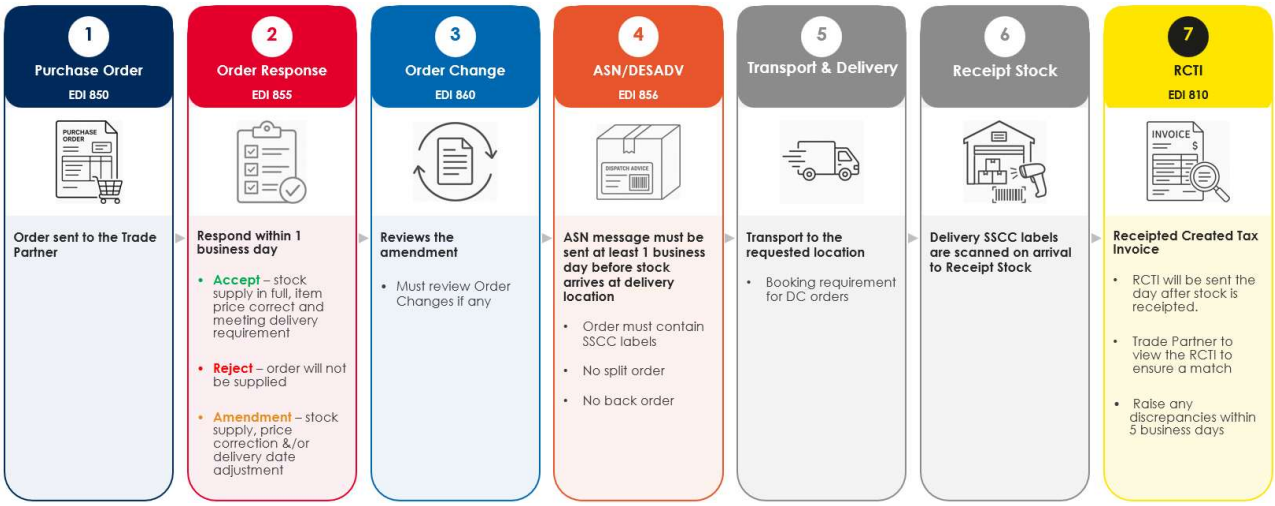
This message is an invoice issued by the recipient (buyer) upon receiving the goods, detailing the items received and the total amount, supporting seamless payment processes.

These messages ensure consistent, accurate, and efficient EDI communication between Super Retail Group and its Trading Partners, reducing manual handling errors, and facilitating a smoother supply chain process.

The Implementation Specifications Guide provides the structure required to map these EDI messages. All message types must be implemented to support the full end-to-end process effectively. Contact srgedi@superretailgroup.com to request the specifications.

EDI Process Flow

This diagram shows the high-level end-to-end process. Steps 1, 2, 3, 4 and 7 involve electronic message exchange and follow the same business process whether you use the Order Portal or integrate EDI directly with your system.



Order

An Order is an electronic message from the buyer to the supplier detailing the items to be delivered either directly to store (DTS) or to one of our Distribution Centres (DCs). A single purchase order is created for each site location.

The order message includes:

- Buyer and supplier information
- Line position number for each item
- Item barcode only
- Quantity ordered for each item
- The item price
- Expected delivery date
    - *Direct to store orders will contain a delivery window.*
    - *DC orders will contain a single delivery date.*
- Site GLN for the delivery location *(For integrated EDI, you will need to map the site address to the GLN)*

The trade partner is responsible for validating the order details and confirming whether the requested stock can be supplied. If adjustments are required, for example stock availability, the supplier must provide amendment details through the Order Response process.

Technical specifications for purchase order details are available in the **ORDER Message Implementation Guide**.

Order Response

An Order Response is an electronic message sent from the supplier to the buyer in response to a purchase order. This message confirms whether the supplier can fulfil the order as requested or whether amendments are required.

You must advise the buyer if any item details are incorrect, such as price, or if you are unable to fulfil the requested quantity by the required delivery date.

The Trade Partner must respond to the order using an *Order Response* **within 1 business day**.

Trade partners have three response options:

☑ Accepting an Order – Confirms that the order details have been validated and that the pricing is correct, and the order can be fulfilled in full by the specified delivery date.

- If the order has been **accepted**, the supplier proceeds to pick and pack the order.

❌ Reject an Order - This advises that the order will not be fulfilled in full and will therefore be deleted.

✏ Change/Amendments to an Order – Indicates that there have been amendments to the order details, which may include stock availability, item price corrections, and/or delivery date. You must confirm stock availability before responding.

If you make amendments to an order, you may need to place the order on hold until an **Order Change** message is received.

The Order Management Team will review all responses from the trade partner and, where required, may update the order details to ensure alignment. Once the order has been amended, an Order Change message will be sent to the supplier to validate and acknowledge the updated details with a second response message before proceeding to pick and pack the order.

Integrated EDI - Mandatory line-position must retain and reference the exact line position number from the original ORDERS message. Do not renumber, re-sequence, or change order line positions. The line position must remain linked to the same product details throughout the transaction.

Order Response	Accept	Reject	Change/Amendments
Header Code (BGM)	29	27	4
Line Level (LIN) (Code only used for each line item)	5 = No Change	7 = Reject/Nil Supply	23 = Changed details 5 = No change 7 = Reject/Nil Supply 10 = Unknown item on order

Technical specifications for Order Response details are available in the **ORDRSP Message Implementation Guide**.

Order Change

An Order Change message is an electronic message sent from the buyer to notify the supplier of changes to a previously submitted order. This message keeps both parties aligned on updates such as quantity changes, delivery date changes, or price corrections. It is typically issued after a supplier has submitted an amended Order Response.

The Order Change message will be used according to the agreed process with your buying team. For example, if only quantity changes are advised, you may not receive an Order Change message. However, if you are instructed to wait for an Order Change message, you must validate the updated details and then accept the order before proceeding to pick and pack.

Technical specifications for Order Change details are available in the **ORDCHG Message Implementation Guide.**

Despatch Advice/ASN (Advance Shipping Notice)

A Despatch Advice/ASN is an electronic message sent by the supplier to the buyer detailing the items being shipped for an order. The ASN must be provided at least **1 business day** before the physical goods arrive at the receiving location (store or DC).

The ASN message must be aligned with how the order has been packed, including SSCC labelling that matches the packaging structure defined in the message. (example on page 8 delivery labels)

The ASN message must include:

- Supplier ASN reference number
- Supplier invoice reference number
- Shipment delivery date *(this date must reflect the date stock arrives at the location)*
- Correct item details
- Correct quantity shipped
- SSCC details aligned with your labelling

Every ASN item must use the exact line of position number from the original order and remain linked to the same product details.

You cannot substitute items or change pack configurations for goods that were not included in the original order.

If you have shipped stock that does not align with the ASN message submitted, inform the Order Management team assigned to your orders.

Super Retail Group does not permit back orders or split deliveries against the same purchase order. Any quantity not supplied is closed for that order. If the stock is still required, it will be supplied against a new replenishment order issued by Super Retail Group.

Technical specifications for Despatch Advice/ASN details are available in the **DESADV Message Implementation Guide.**

Recipient Created Tax Invoice (RCTI)

A Recipient Created Tax Invoice (RCTI) is an electronic invoice issued by the recipient (buyer) of the goods. The RCTI is generated and transmitted on the day after the order has been receipted into our network, helping ensure that the information aligns accurately with the supplier's invoice references.

The Recipient Created Tax Invoice (RCTI) will provide a breakdown of each item, the total quantity received, and the overall value of the order.

If your ASN message is accurate and aligns with your physical shipment, then the RCTI will also be accurate.

However, any inaccurate RCTI must be raised with your assigned Super Retail Group Accounts Payable team member within 5 business days for investigation.

The RCTI message will contain:

- Original order number
- Supplier invoice number (this is provided in your ASN message)
- Buyer invoice reference number
- Payment terms
- Breakdown of items and total quantity received
- Total value per item
- Total value of the entire order excluding GST and including GST

Trade Partners are not required to submit their invoices to our accounts team, significantly reducing administrative tasks and paper waste for suppliers.

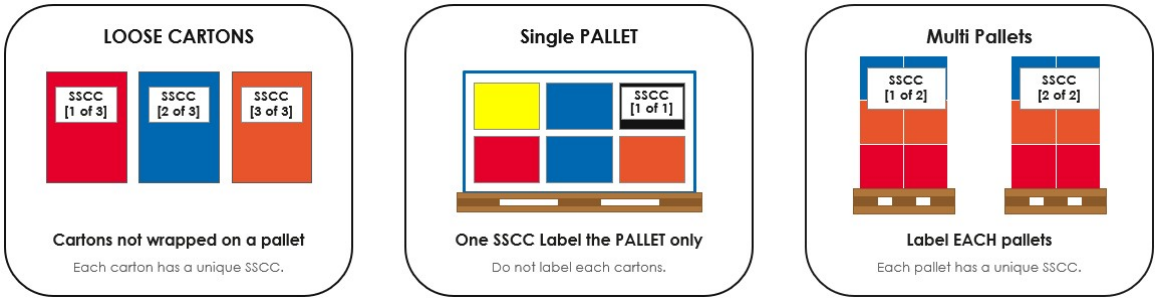
Outside of EDI messaging, the Super Retail Group Accounts Payable team may request a spreadsheet within the first 5 business days of each month. This spreadsheet must include the invoice reference numbers provided in your ASN messages.

Technical specifications for Recipient Created Tax Invoice details are available in the **RCTI Message Implementation Guide.**

Delivery Label - Serial Shipping Container Code (SSCC)

The Serial Shipping Container Code (SSCC) uniquely identifies a packed logistics unit. The SSCC applies to the highest level of packing presented for receipt, which also aligns with your ASN packing hierarchy structure for mixed or bulk cartons/pallets. The SSCC label or ASN packing hierarchy structure is not applied to each item or to every outer carton.

Examples of how SSCC labels should apply accurately reflect how a single order has been packed.



You cannot pack multiple orders in a single shipment.

The SSCC label details required are:

- To *(ship-to company site and location address)*
- From *(Trade Partner name and address)*
- Order Number
- MIXED *if the carton or pallet contains mixed items*
- Number of logistics units to an order example - *[1 of 2] – [2 of 2]*
- 18-digit SSCC number displayed as a GS1-128 standard scannable barcode



Each SSCC label must show the number of the logistics unit, for example [1 of 2] - [2 of 2]. This helps identify all logistics units associated with the order and ensures the delivery transport unloads the complete shipment together.

Under GS1 global standards, the same SSCC unique number must not be reused within a minimum period of 12 months. This includes split ASN shipment messages.

More information on GS1 global standards can be found through GS1 Australia.

EDI Integration Process

Super Retail Group has partnered with **OpenText** as its Value-Added Network (VAN). Trade Partners must establish a mailbox connection with our VAN, with their chosen VAN or direct connection where applicable.

To arrange connectivity, contact **gxs-tradingrequests@opentext.com** and provide the relevant Super Retail Group mailbox ID along with your own mailbox ID.

Super Retail Group Mailbox IDs

Environment	Mailbox ID	Purpose
Test	ZZ:9327303107825	Integration testing
Production	ZZ:9327303107818	Live EDI business documents

To implement EDI successfully with Super Retail Group, Trade Partners must complete the technical connection and end-to-end message business process, from purchase order through to Recipient Created Tax Invoice (RCTI). This includes:

- Map all mandatory message types and fields in accordance with the SRG Implementation Specification Guides.
- Complete end-to-end testing for ORDERS, ORDRSP, ORDCHG, DESADV/ASN and RCTI, including all agreed exception scenarios.
- Ensure that each order line position remains unchanged and linked to the same product across the ORDERS, ORDRSP and DESADV/ASN messages.
- Validate the ASN quantities, delivery date, supplier ASN reference, supplier invoice reference and SSCC packing hierarchy against the physical shipment.

SRG EDI Contact

For implementation specifications, testing support or production approval, contact **srgedi@superretailgroup.com**.